

**Responsibilities delegated in the Constitution to single members – re-allocation**

- appointing representatives to outside bodies – **Board decision**
- adoption of supplementary planning guidance – **Board decision**
- agreeing transfers between cost centres of £100,000 to £250,000 that are consistent with the policy framework – **Delegate to officers**. *This means that officers will be able to agree transfers of up to £250,000, over which transfers are a Board responsibility.\**
- writing off business debts of over £10,000 and personal debts of over £5,000 – **Delegate to officers**. *This means that officers will be responsible for all write offs.\**
- bidding for work outside Oxford where the value of those arrangements exceeds £100,000 – **Delegate to officers**. *This means that officers will be responsible for bidding for all work outside Oxford regardless of the value. Where bids are successful then either the Board will be involved depending upon the value of the work or officer decisions will be the subject of a public statement in accordance with the government's Executive Regulations (see the footnote to this Annex).*
- acquiring or disposing of freeholds or leaseholds with a consideration or premium over £500,000 – **Board decision**
- acquiring or disposing of leases with a rental value over £125,000 each year – **Board decision**
- disposing of property or leases for less than best consideration – **Board decision**
- making control orders – **Delegate to officers**
- changing eligibility for services – **Board decision**

- agreeing the community and voluntary organisations grants prospectus - **Board decision**
- giving grants (except small and emergency grants, historic buildings grants and renovation, improvement and adaptation grants for private properties) – **Board decision**
- setting fees and charges - **Board decision**
- setting minimum service standards - **Board decision**
- designations of conservation areas - **Board decision**
- naming and numbering of streets if there are unresolved objections following consultation - **Board decision**
- responding to consultations by outside bodies where the leader wishes a single executive member to approve a response – **Board decision** but change wording to read ‘Board’ rather than ‘a single executive member’.
- Receiving scrutiny recommendations and reconsidering single executive member decisions that have been referred back from scrutiny following the call in of a single executive member decision – **this falls because there will be no single executive member decisions.**

\* The Government has made Regulations that came into force on 10 September 2012 that require a written statement to be prepared and made available at our offices and on our website of executive decisions taken by officers. Officers need to take a judgement on whether an executive decision is caught by the Regulations. The judgement must have regard to the general principle of the Regulations which is that the public should have access to information relating to decisions reached by local authorities. Some at least of officer decisions taken under the asterisked delegations will need to be publicised in a written statement. Officers also intend to add wording to the agenda for the City Executive Board to say that officer executive decisions may be viewed on our website. And, as far as write-offs are concerned, a summary will appear in the quarterly performance reports.



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